



VOLTAS LIMITED

23rd June, 2014

BSE Limited
Department of Corporate Services
Phiroze Jeejeebhoy Towers
Dalal Street
Mumbai 400 001

cc: National Stock Exchange of India Limited
Listing Department

cc: All other Stock Exchanges
NSDL/CDSL
TSR Darashaw Private Limited
(with a copy of Notice)

Dear Sir,

Sub: 60th Annual General Meeting - Closure of Share Transfer Books

This is to inform that the Sixtieth Annual General Meeting of the Company is scheduled to be held on Monday, 1st September, 2014 at 3.00 p.m. at Birla Matushri Sabhagar, 19, Sir Vithaldas Thackersey Marg, Mumbai 400 020.

2. In compliance with Clause 16 of the Listing Agreement and pursuant to Section 91 of the Companies Act, 2013, we hereby inform that the Register of Members and the Share Transfer Books of the Company will remain closed from Tuesday, 12th August, 2014 to Monday, 1st September, 2014, both days inclusive, for the purpose of Annual General Meeting and dividend as recommended by the Board of Directors of the Company for the year ended 31st March, 2014.

3. Pursuant to Clause 31(c) of the Listing Agreement, we enclose herewith 3 copies of the Notice of Book Closure which would be released for publication in newspapers in due course of time.

Thanking you,

Yours faithfully,

VOLTAS LIMITED

(V. P. MALHOTRA)

Vice President - Taxation,
Legal & Company Secretary

Encl. As above

Corporate Management Office

Voltas House A Dr Babasaheb Ambedkar Road Chinchpokli Mumbai 400 033

Tel 91 22 66656251 66656258 Fax 91 22 66656311 e-mail vpmalhotra@voltas.com website www.voltas.com

CIN:L29308MH1954PLC009371

A TATA Enterprise

VOLTAS LIMITED

(CIN: L29308MH1954PLC009371)

Website: www.voltas.com e-mail: shareservices@voltas.com

Telephone No.91 22 66656512 Fax No.91 22 66656311


NOTICE

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VOLTAS LIMITED

V.P. Malhotra
Vice President – Taxation, Legal &
Company Secretary

Mumbai,
23rd June, 2014

 **Registered Office:**
Voltas House 'A'
Dr. Babasaheb Ambedkar Road
Chinchpokli. Mumbai 400 033.